

TAČR KAPPA

Základní informace k soutěži a postup na FSI

Termíny:

- vnitřní deadline FSI pro nahlášení zájmu administrátorce projektů FSI – **30. 1. 2020**
- vnitřní deadline FSI pro posílání návrhů ke schválení v Apollu – **13. 2. 2020**
- deadline pro podávání návrhů na TA ČR - **27. 2. 2020**

administrátorka projektů na FSI – Mgr. Lipenská, lipenska@fme.vutbr.cz, klapka 2167

(poskytne dokumentaci i informace jak ohledně samotné soutěže, tak i ohledně vnitřního schvalování, dále vám projekt zadá do Apolla a poskytne rady a tipy, kontrolu projektu včetně režii a odvodů, pomoc se systémem ISTA apod.)

Dokumenty k výzvě:

- na stránkách TAČR [ZDE](#)
- kliknutím na odkazy na konci dokumentu
- v Herodisu (bude teprve vytvořeno)

Co bude na FSI potřeba od vás (FSI CHECK-LIST), aby bylo možné návrh projektu schválit:

- **APOLLO** - k vnitřnímu schvalování je nutné, aby byl projekt zadán administrátorkou do Apolla (ta si od vás vyžádá data, která k tomu bude potřebovat – formou excel tabulky; místo vyplňování tabulky je také možné nasdílet projekt ISTA administrátorce či poslat pdf návrhu projektu a administrátorka si zde potřebná data najde)
- **ČESTNÉ PROHLÁŠENÍ** - bude třeba zaslat administrátorce řešitelem podepsané čestné prohlášení (pouze k vnitřnímu VUT schvalování, **1. strana pdf návrhu ze systému ISTA**, musíte návrh nejdříve stáhnout, první stranu vytisknout, podepsat a sken zaslat emailem nebo originál přes podatelnu)
- **KONEČNÝ ROZPOČET FSI** z vašeho návrhu projektu v ISTA (pdf, elektronická forma), tedy stačí stáhnout a poslat emailem

Je možnost (doporučeno) nasdílet váš projekt v ISTA s administrátorkou (použijte email lipenska@fme.vutbr.cz)

Návrh projektu se vyplňuje v elektronické systému ISTA [ZDE](#)

Po vyplnění návrhu v ISTA a nahrání všech dokumentů návrh v ISTA odešlete, vygeneruje se Potvrzení o podání. Pokud je FSI hlavním uchazečem, zašlete toto Potvrzení administrátorce a ta ho odešla datovou schránkou.

The complete project proposal shall be submitted **in English language**

CALL SUMMARY:

- The Call for Proposals is open to projects proposals within all disciplines and topics of applied research and innovation.
- The Call for Proposals includes a Carbon Capture and Storage (CCS) component from Norway Grants.

Beginning of the project: 1 January – 30 June 2020

Duration of a project : 2 - 5 years

Deadline for the completion of the project: April 30, 2024

Project participants:

- **Applicants** (responsible for proposal submitting) must be established in **Czechia**, it can be **Enterprises** or **Research organisations**. Enterprises may be small, medium-sized and large.
- **Project partners** can be **Research organizations** and **enterprises** established in **Czechia, Norway, Iceland or Liechtenstein; Research organisations from third countries**

Eligible consortia

The cooperation is to be based on equal partnership between entities involved in research and development in the Donor State(s) and entities in research and development in Czechia, with the leading role of the latter.

- **For EEA Grants**, the minimum number of partners - applicant from Czechia and at least one project partner from Norway, Iceland or Liechtenstein.
- **For Norway Grants**, the minimum number of partners - applicant from Czechia and at least one project partner from Norway.
- **For the CCS component**, the minimum number of partners - applicant from Czechia and at least one project partner from Norway. Third countries including Iceland and Liechtenstein can take a part of the project.

Finances:

- **Budget per project: 12 – 120 mil. CZK** (500 000 EUR – 1.5 mil EUR, for CCS up to 2.5 mil EUR)
- **Maximum aid intensity of funding: 96 %** but for such intensity, one of the participants must share at least 20% of total eligible costs a must have aid intensity maximum of 80%; **research organizations may get a rate up to 100%**
- **third countries:** The **sum of the total eligible costs** of all third country project partners may not exceed 20 % of the total eligible project costs and **aid intensity** of any 3rd country partner cannot exceed 50%
- **budget is filled in CZK and EUR, the conversion is 25,54 CZK /1 EUR**

The total allocation (including EEA and Norway Grants and national co-financing) for the Call for Proposal is 32 523 529 €.

	EEA Grants	Norway Grants	CCS Component (from Norway Grants)
Total allocation for grants	15 177 647 €	17 345 882 €	5 203 764 €
Grant size	500 000 €	500 000 €	500 000 €
	–	–	–
	1 500 000 €	1 500 000 €	2 500 000 €
Max grant rate	96%	96%	96%
Applicant	Czechia	Czechia	Czechia
Project partners:			
Mandatory Donor partner	Norway, Liechtenstein or Island	Norway	Norway
Optional additional partners	Czechia, Norway, Iceland, Liechtenstein, and/or any third country	Czechia and/or any third country (incl. Iceland and Liechtenstein)	Czechia and/or any third country (incl. Iceland and Liechtenstein)

Intensity per partner:

Categories of activities	Beneficiaries			
	Small enterprise*	Medium-sized enterprise*	Large enterprise*	Research organisations**
Industrial Research	70%	60%	50%	100%***
Industrial research in case of effective cooperation	80%	75%	65%	100%***
Experimental development	45%	35%	25%	100%***
Experimental development in case of effective cooperation	60%	50%	40%	100%***

COSTS

- **staff cost YES** (bonuses only if justified and max two-month salaries; max 1.5 full-time equivalent; salaries according to internal rules; timesheets are required if somebody work part-time)
- **subcontracting YES** (services of research nature, max 20% of eligible costs)
- **other direct costs YES** (eg. materials, services, repair, protection of intellectual property, travel costs etc.)
- **scholarship YES**
- **investments NO**

INDIRECT COSTS (overheads)

- possible only **FLAT RATE** up to **25%** (FSI will use 25%, **counted from total direct eligible costs, excluding subcontracting**)
- for Norway research institutions Unit costs are possible

PROJECT PROPOSAL

Any project proposal is expected to contribute to the fulfilment of at least one of following indicators:

- Number of joint, peer-reviewed, scientific publications submitted,
- Number of jointly registered applications for Intellectual Property Protection (Patent),
- Number of new products/technologies developed. (e.g. patents, pilot plants, verified technologies,...)

(For all J-type results – original/overview article in a peer-reviewed scientific periodical – the beneficiary is obligated to ensure open access.)

- Choose **one main and two secondary CEP fields and FORD fields**, the lists of the fields are available in ISTA section 3 – Project Introduction.

Project Introduction – section 3 in ISTA:

- must include a **description of the cooperation** between the applicant and project partners
- must include a **Communication Plan** aimed at creating awareness of the existence, objectives, bilateral cooperation with entities from Iceland, Liechtenstein and/or Norway, as well as the implementation, results and impact of EEA and Norway Grants in favour of the project. Requirements on the Communication Plan are stipulated in the Annex 3 of these Regulations – Information and Communication Requirements.
- if more **similar projects** are submitted or part of the submitted project is already a subject to another grant scheme or a project partner is involved in more project of similar nature – the applicant is obliged to identify it; duplicates (even partial) will be excluded before signing the Agreement
- choose **one main objective** and up to two secondary objectives from the **National Priorities of Oriented Research, Experimental Development , and Innovation (NPOV)**, which will benefit the most out of successful project implementation, i.e. achieving project objectives and project results.
- choose **knowledge domain and application sector** from the current National Research and Innovation Strategy for Smart Specialisation of the Czech Republic (**National RIS 3 Strategy**)⁵ which will benefit the most out of successful project implementation, i.e. achieving project objectives and project results. If the project proposal doesn't match a knowledge domain or application sector, the applicant will select the option "Irrelevant".

Involvement of any consultant in the preparation of the project proposal will be disclosed in ISTA section 7 – Additional Information of the Project Application.

Proof of eligibility

- **Sworn statement** send from data box from each participant in the project (FSI – done by rectorate)
- **Project partners from Donor States and third countries** – submit completed **Sworn statement** with the electronic signature to ISTA.
- **Curriculum vitae** – from each key person of the team, uploaded into ISTA
- special licence/permit – where applicable – uploaded into ISTA

Mandatory attachments in ISTA (p. 19. of Guide for Applicants)

- **Market research**
- as stated above – specific permit/licence

Relevant documents for KAPPA call

Basic documents

[Open Call](#)

[Guide for Applicants](#)

[Guide for Evaluators](#)

Other relevant documents

[Sworn Statement of the Applicant](#)

[General Terms and Conditions](#)

[Programme Indicators – Annex I. of the Programme Agreement](#)

[Definition of Individual Results Types](#)

Other guides

[Check list](#)

[Guide to ISTA and Application Form](#)

Additional documentation

[Programme Agreement for the Programme CZ Research](#)

[Programme KAPPA](#)

[Publicity Rules](#)

[Evaluator's Impartiality towards Projects](#)